A4LE North Texas Chapter
2016-2017 Board Meeting Minutes

DATE: November 16, 2016
SUBJECT: NTX Chapter Board Meeting
LOCATION: Frisco ISD, Lebanon Trail HS
5151 Ohio Drive, Frisco, TX 75035

PARTICIPANTS:
O. Wayne Reynaud
Wade Wimbish
Jorden Dial
Anne Hildenbrand
Patrick Glenn
Thom Campbell
Keith Anderson
Russ Gage
Brandon Boynten
Sangeetha Karthik
Michael Longanecker
Beverly Fornof

ACTION ITEMS:
• Approval of Minutes from September 19, 2016 Board Meeting
  o Jorden Dial makes a motion to approve the minutes as written, Wayne Reynaud seconds.

DISCUSSION ITEMS:

PRESIDENT'S REPORT
Discussion Leader: O. Wayne Reynaud
1. The following Southern Region Quarterly Newsletter topics assignments were reviewed. Gary Hutton with Tomball ISD leads the A4LE Southern Region Newsletter.
   a. 2016 Fall – Deadline has passed. Sept. 1 is deadline for report to Mr. Hutton.
   c. 2017 Spring – Impact Awards by Sangeetha. March 1 is deadline for report to Mr. Hutton.
   d. 2017 Summer – UTA Partnership by Beverly, Anne and Amy. June 1 is deadline for report to Mr. Hutton.
2. The Southern Region Conference is scheduled for April 1- April 4 at the Hilton New Orleans Riverside hotel.
   a. Effort to be more inclusive of other states.
   b. May change up the events and exclude the golf tournament.
3. Review Convention Futures Task Force (led by Lisa Lamkin with BRW Architects).
   a. No new report.
4. Review CMAR Selection Best Practices Task Force (led by Irene Nigaglioni)
   a. Next meeting is scheduled for December 5 or 12th.
5. Patrick Glenn to follow up with Irene Nigaglioni concerning logistics for North Texas Chapter to help fund Otto Grove Scholarship Fund through the Southern Region Foundation. Check may be presented at the Christmas Party or January Program.

6. Save the Date for the Christmas Party has been sent out. It will be located at Truluck’s in Uptown at 5pm. The Christmas Party was discussed as follows:
   a. Patcraft committed to $1200 for title sponsor.
   b. Patcraft and Impact Award logo to be included on the invitation.
   c. Next year’s Christmas Party should include a Service Appreciation award and/or Emerging Professional Award. Award nominations to be on August Board meeting agenda in time to include at next year’s Christmas party.
   d. Winners from last year’s Impact Award will be present.
   e. Checks to be presented to Impact Award winners.
   f. In addition, the Board decided to fund two raffles for attendance to the Southern Region Conference. North Texas chapter to fund transportation, registration and hotel. One raffle for ISD member and second raffle for other. Must be present to win. Information concerning raffle to be included on the invite.

7. The use of the chapter account balance to be discussed at January Board meeting.

OUTSTANDING ACTION ITEMS FROM THE BOARD RETREAT
1. A4LE website has not been updated with new head shots.

VICE PRESIDENT’S REPORT
Discussion Leader: Briar Glenn (not present)
1. It was proposed that Vice President is ad-hoc member to sub-committees. Briar to confirm if this should be added to VP duties.

PROGRAMS REPORT
Discussion Leader: Wade Wimbish
1. Wade has sent Outlook appointments for 2016/2017 Programs. Wade to resend to include all 10:30 Board Meetings.
2. Wade to send out April Southern Region Conference outlook invite to the board with April 1-4 dates.
3. The January 28 program to discuss ICC 500 Storm Shelter design and requirements. Briar Glenn and engineer will be speakers.
4. The March 15 program will be located at Workman JHS – Arlington ISD. BRW will lead presentation.
5. The May 17 program will be located at Lorenzo De Zavala Environmental Science Academy - Grand Prairie ISD. Corgan will present.
6. The June 21 program will be located at the Greenhill School Performing Arts Center. Page will present.

TREASURER’S REPORT
Discussion Leader: Jorden Dial
1. The Golf Tournament current net is $22,593. Having the Square at the tournament helped. An adapter for the iPhone 7 will be needed.
2. The Chapter account balance is approximately $54,000 before distribution of the Impact Award.

MEMBERSHIP REPORT
Discussion Leader: Thom Campbell (not present)
1. Update on Membership - Count, Gain, Loss
   a. As of mid October, the NTX membership role is 221. Have not lost membership in the last month.
2. Thom Campbell attended last month’s NTSFA meeting.
3. Registration for programs has been updated on the A4LE website. Guests can be registered without login and are not charged $5.
4. Thom Campbell suggests that box lunches are not ordered for future programs because it is difficult to predict number of attendees. Many people still do not register online for the programs.
5. NEW INITIATIVES
   a. Private Schools?
   b. Charter Schools?

COMMUNICATIONS REPORT
Discussion Leader: Keith Anderson
1. Keith Anderson to send out invitation for Christmas Party. Send logos and content to Keith.
FUND RAISING REPORT
Discussion Leader: Russ Gage
1. Fall 2016 Golf Tournament was a success. Russ Gage projects that $23,350 raised after expenses.

MEDIA REPORT
Discussion Leader: Brandon Boyter / Briar Glenn
1. No new report this month.
2. Hootsuite link is as follows:
   a. Hootsuite: http://signup.hootsuite.com/pro-ent-na-english-r9/?&mkwid=sDA$sRitaudc&pcrid=47939840374&pkw=hootsuite&pmt=e&Last_Associated_Campaign__c=701a000002JOef&utm_source=google&utm_medium=cpc&utm_campaign=hootsuite_pro_google_search_usa_english_branded_alpha&gclid=CLTV2Kfg6MsCFQY1aQodu74MgA
   b. This allows us to manage all of our social media profiles in one place
3. The following accounts have been created, however our name needs to be updated from CEFPI to A4LE:
   a. Gmail
   b. Twitter
   c. Facebook
4. The following accounts need to be created:
   a. Linked-In
   b. Instagram

IMPACT AWARD REPORT
Discussion Leader: Sangeetha Karthik
1. Impact Award committee in charge of providing “gold, silver, bronze branded checks” for award presentation at Christmas Party. Sangeetha Karthik to contact Ray Stringer for graphic template. Printing costs will be reimbursed by A4LE.
2. Winners will be selected by end of week.

EMERGING PROFESSIONALS REPORT
Discussion Leaders: Beverly Fornof / Amy Holzle
1. Update on UTA CAPPA Schools Studio Project. UTA has committed to Education Studio starting Spring of 2017. Don Gatzke will serve as the Faculty Instructor. A4LE to support the Studio with technical and community expertise, and specific content of the program. The Studio will compete with Monterrey Tech at the April 2017 Southern Region Conference Design Competition.
2. Attendance at the October EP Happy Hour was low. Although 30 rsvp’s only 5 emerging professionals attended.

CHAPTER ADVISOR REPORT
Michael Longanecker to advise us when we are straying from our mission!

END OF AGENDA